

---

## FOR YOUR INFORMATION

Regardless of the reason for which an overpayment is established, **YOU**, the claimant are liable for repayment of the overpayment. Therefore, it is in your best interest to make immediate arrangements to repay your overpayment in order to avoid further legal action.

This pamphlet provides you with information on how to repay your overpayment, where to send your payments and the possible consequences of failing to make regular payments.

If you have any questions concerning the repayment of your overpayment, do not hesitate to contact our BPC Collections Unit or one of our District Offices listed on the back.

---

## FOR ASSISTANCE CONTACT:

**BPC Collection Unit 803-737-2387**  
Statewide

**Anderson District Office 864-226-5396**  
Abbeville, Anderson, Edgefield, Greenwood, McCormick and Oconee.

**Charleston District Office 843-953-8484**  
Beaufort, Berkeley, Charleston, Colleton, Dorchester, Hampton and Jasper.

**BPC Field Deputies 803-737-1886, 803-737-1887 or 803-737-1970**  
Counties Served: Aiken, Allendale, Bamberg, Barnwell, Calhoun, Chester, Clarendon, Edgefield, Fairfield, Kershaw, Lancaster, Lexington, Orangeburg, Richland and York.

**Hartsville District Office 843-857-9309**  
Counties Served: Chesterfield, Darlington, Florence, Lee, Marlboro, Sumter and Williamsburg.

**Greenville District Office 864-232-5189**  
Counties Served: Greenville and Pickens.

**Horry District Office 843-347-5400**  
Counties Served: Dillon, Georgetown, Horry and Marion.

**Spartanburg District Office 864-585-2241**  
Counties Served: Cherokee, Laurens, Newberry, Saluda, Spartanburg and Union.

---

*SOUTH CAROLINA  
DEPARTMENT OF  
EMPLOYMENT & WORKFORCE*



**HOW TO REPAY AN  
OVERPAYMENT TO THE  
SOUTH CAROLINA  
DEPARTMENT OF  
EMPLOYMENT & WORKFORCE**



## **PAYMENT SCHEDULE**

- Outstanding balances less than \$100.00, PAYMENT IN FULL is required.
- Outstanding balances greater than \$100.00 but less than \$1,000.00, require payments of \$50.00 per month, every month.
- Outstanding balance is greater than \$1,000.00, require payments \$100.00 per month, every month.
- All exceptions must be cleared by the BPC Collections Supervisor. 803-737-2387
- **Make checks or money orders payable to :**

South Carolina Department of  
Employment & Workforce or SCDEW.

- **Mail Payment to:**

SCDEW

ATTN: BPC Collections Unit

P. O. Box 2644

Columbia, SC 29202

## **QUESTIONS AND ANSWERS**

- **How can I repay my overpayment?**

Overpayments may be repaid in weekly, bi-weekly or monthly installments. Payments can be made by electronic funds transfer, money order, a personal or cashier's check. If you are working and your employer agrees to it, you may voluntarily have your employer garnish your wages.

- **What can happen to me if I do not make regular payments on my overpayment?**

You could be subject to prosecution which could result in you being fined a maximum of \$100.00 and/or sentenced to 30 days in jail for each week you were held overpaid. If you are currently working, the Department may have your wages garnished until the overpayment is repaid in full.

- **Can the overpayment amount be taken out of my unemployment benefits?**

If you are currently filing for benefits and are eligible, your benefits will be applied each week until the overpayment is fully recovered. The overpayment can not be deducted from your maximum benefit amount in a one time application.

- **Can the overpayment amount be deducted from my State tax refund?**

If you fail to make regular payments, your overpayment balance will be sent to the SC Department of Revenue and any entitled refund will be intercepted and sent to the Department to apply to your existing overpayment. Also, be aware that this process will incur an additional cost to you of \$25.00.

## **ELECTRONIC FUNDS TRANSFER**

What is it? It's a service by which you authorize the South Carolina Department of Employment & Workforce to transfer funds from your checking or savings account to repay your overpayment. This comes to added benefits to you by the following:

### **BENEFITS**

- No late payments.
- No more writing checks.
- No more buying stamps and envelopes.
- No fear of legal action - If your overpayment was categorized as fraud and your payments are current, this avoids potential prosecution.

### **STARTING THE PROCESS**

The entire process takes only a few minutes to get started and will stop automatically when your overpayment has been repaid in full. For more information on this service or help in getting this service, please contact our Collections Unit at 803-737-2387.