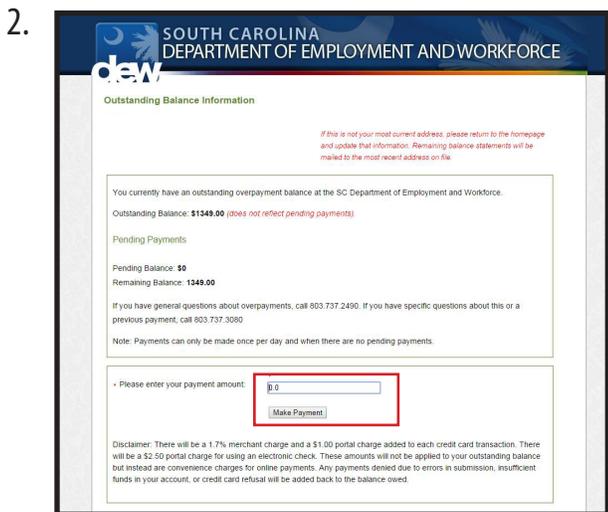


# GUIDE TO SUBMITTING AN ONLINE PAYMENT USING CREDIT OR DEBIT

If you have been overpaid unemployment benefits, you must repay the debt to DEW. You may submit payments online using a debit card, credit card or electronic check. This guide provides step-by-step instructions on paying with credit or debit. Please note that an online convenience charge will be applied to your payment amount. The convenience charge is administered by a third party and is determined by the method or amount of the payment. Visit [dew.sc.gov/overpayments](http://dew.sc.gov/overpayments) for more information.



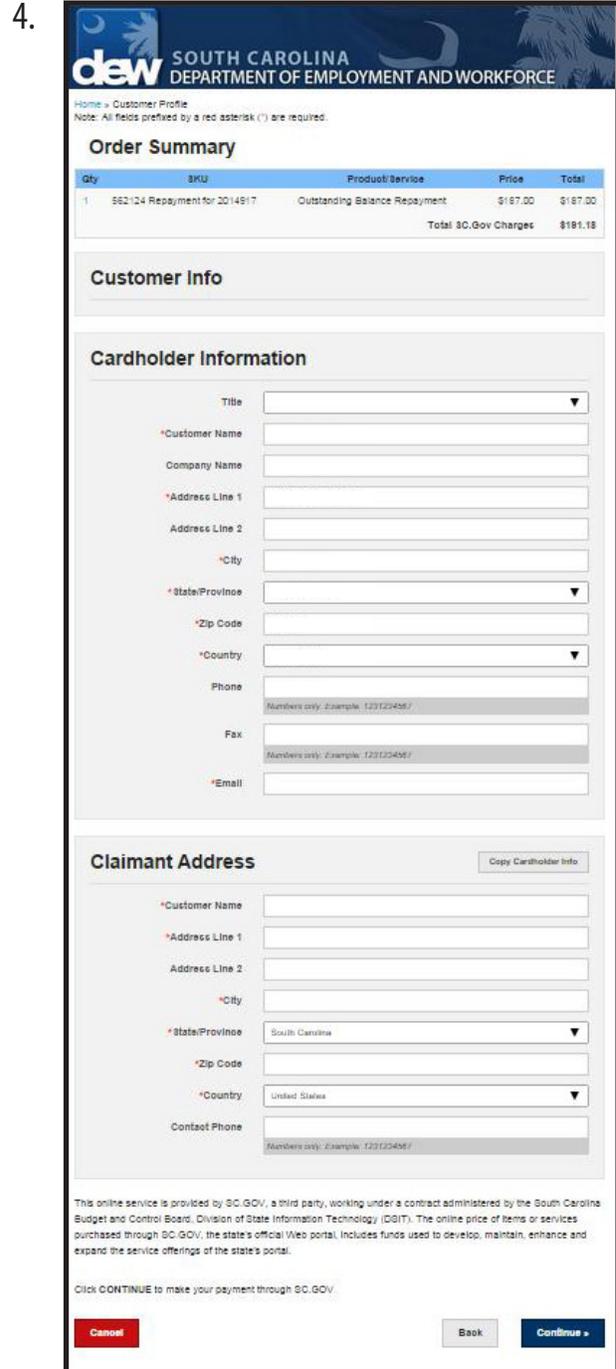
Log on to [MyBenefits.dew.sc.gov](http://MyBenefits.dew.sc.gov), enter your User ID and click **Next**. Enter your password and click **Login**. On the homepage, select **Make an electronic payment to SC DEW**.



You will see the outstanding balance owed on your overpayment. Enter your payment amount and click **Make Payment**. Note: You must first contact DEW to receive your acceptable minimum monthly payment amount before submitting any partial payments.



Select your payment method and click **Continue**.



After entering your cardholder and claimant address information, click **Continue**.

5.

Home » Customer Profile » Credit Card Information  
Note: All fields prefixed by a red asterisk (\*) are required.

### Credit Card Information

Modify payment method

\*Credit Card Type: SELECT CARD TYPE

\*Credit Card Number: [input field]

\*Expiration Date: SELECT MONTH, SELECT YEAR

\*Name on Card: [input field]

\*Card Verification Number: [input field] [What's This?](#)

### Order Summary

Qty	SKU	Product/Service	Price	Total
1	562124	Repayment for 2014917	Outstanding Balance Repayment	\$187.00
			Total SC.Gov Charges	\$191.18

### Customer Info

### Billing Information

Modify address information

Cardholder Information	Claimant Address
Customer Name: [input] Phone: [input] Address Line 1: [input] City: [input] State: [input] Country: [input] Zip Code: [input] Email: [input]	Customer Name: [input] Phone: [input] Address Line 1: [input] City: [input] State: [input] Country: [input] Zip Code: [input]

Buttons: Cancel, Back, Continue

Enter your credit card information and then click **Continue**.

6.

Home » Customer Profile » Credit Card Information » Confirm Purchase Information

Your payment has not been processed. Please verify your payment information. If it is correct, click the Make Payment button

### Order Summary

Qty	SKU	Product/Service	Price	Total
1	562124	Repayment for 2014917	Outstanding Balance Repayment	\$187.00
			Total SC.Gov Charges	\$191.18

### Order Information

Reference Number: 04bad20ab00e4181b62e1b232a8654bc

### Credit Card Information

Modify payment method

Name on Card: [input]

Credit Card Type: Visa

Credit Card Number: [input]

CVV Number: [input]

Expiration Date: [input]

### Billing Information

Modify address information

Cardholder Information	Claimant Address
Customer Name: [input] Phone: [input] Address Line 1: [input] City: [input] State: [input] Country: [input] Zip Code: [input] Email: [input]	Customer Name: [input] Phone: [input] Address Line 1: [input] City: [input] State: [input] Country: [input] Zip Code: [input]

This online service is provided by SC.GOV, a third party, working under a contract administered by the South Carolina Budget and Control Board, Division of State Information Technology (DSIT). The online price of items or services purchased through SC.GOV, the state's official Web portal, includes funds used to develop, maintain, enhance and expand the service offerings of the state's portal.

Click **MAKE PAYMENT** to make your payment through SC.GOV

Buttons: Cancel, Back, Make Payment

The order summary page will allow you to review your order details one final time before clicking **Make Payment**.

7.

NOTE: Your statement will reflect a payment to SC.Gov

## RECEIPT

### SC Dept of Employment and Workforce

Contact Details	Address
Email: [input] Phone: [input]	[input]

### Order Information

Reference Number: 04bad20ab00e4181b62e1b232a8654bc  
TPE Order ID: 7546704  
Order Date: 9/17/2014 3:51:07 PM

### Payment Method (Credit Card)

Credit Card Type: [input]  
Card Number: [input]

### Billing Information

Cardholder Information	Claimant Address
Name & Address: [input] Email: [input] Phone: [input]	Name & Address: [input] Phone: [input]

### Payment for Products or Services

SKU: 562124 Repayment for 2014917  
Product: Outstanding Balance Repayment  
Quantity: 1  
Item Price: \$187.00

## SC.GOV Total: \$191.18

Please allow 3 business days for this payment to be reflected on your account balance.

\$187.00 has been remitted to 'South Carolina Department of Employment & Workforce Online payment processing' on your behalf.

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Buttons: Continue

The receipt page confirms that your payment has been made. You may print this page for your records. Please allow three business days for the payment to be reflected on your account balance. Click **Continue** to finish.