



UI APPLICATION WITH PANDEMIC UNEMPLOYMENT ASSISTANCE

If you have not filed a regular Unemployment Insurance (UI) claim during the current quarter, you may be required to **file a new regular UI claim** first before being able to **file for PUA**. The system will take your PUA claim information during the regular UI claim filing process.



Getting Started

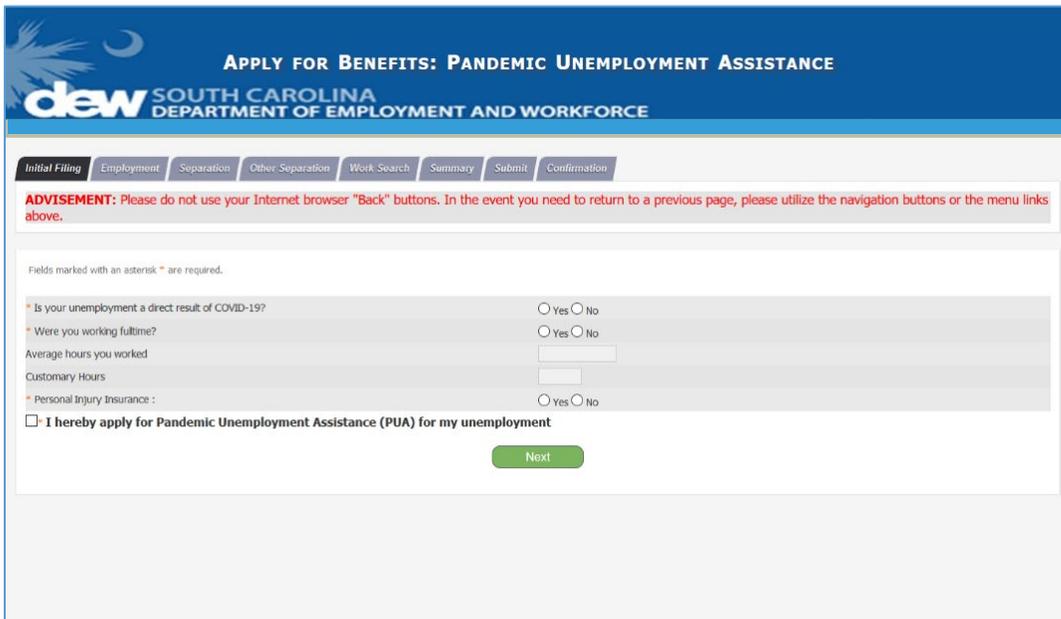
Click on the **File a New Unemployment Insurance Claim** link on the **Customer Menu**.

The system will navigate you through the regular UI claims filing process to include asking you the able and available questions, along with gathering your last employment information.

Ask yourself: When you are answering the question about being able and available for work, ask yourself – If COVID-19 was removed from the equation, would I be able and available to go back to the job I had before or accept a new job offer?

If yes, answer "YES"

If no, answer "NO"



PUA Claims Process

The PUA claim process will ask you the following questions:

1. **Is your unemployment a direct result of COVID-19?**
Yes or No
2. **Were you working fulltime?**
Yes or No.
If No, the system requires you to enter your average hours worked and the customary hours of your last occupation.
3. **Are you receiving Personal Injury Insurance?***
Yes or No.

*The question is asking if you filed a personal injury insurance claim as a direct result of COVID-19.



APPLY FOR BENEFITS: PANDEMIC UNEMPLOYMENT ASSISTANCE

dew SOUTH CAROLINA DEPARTMENT OF EMPLOYMENT AND WORKFORCE

Initial Filing | Employment | Separation | Other Separation | Work Search | Summary | Submit | Confirmation

ADVICE: Please do not use your Internet browser "Back" buttons. In the event you need to return to a previous page, please utilize the navigation buttons or the menu links above.

Fields marked with an asterisk * are required.

* Is your unemployment a direct result of COVID-19? Yes No

* Were you working fulltime? Yes No

Average hours you worked

Customary Hours

* Personal Injury Insurance : Yes No

I hereby apply for Pandemic Unemployment Assistance (PUA) for my unemployment

[Next](#)

Acknowledgement

You will be required to check the acknowledgement box that you are applying for PUA benefits and click "Next".

The system will navigate you to the Apply for Benefits Summary screen at the end of the UI claim application.

PUA Eligibility

Is your unemployment a direct result of COVID-19	Yes
Were you working fulltime?	Yes
Average Hours Worked	
Customary Hours	
Personal Injury Insurance	N

[Edit](#)

Once you have reviewed all of the information, click the Next button below.

[Print](#) [Next](#)

Complete the Application

The PUA Eligibility section will be at the bottom of the Summary screen. You must click "Next" to complete the application process.

Terms and Conditions

ACKNOWLEDGEMENTS

I acknowledge that all information I have provided is true and accurate

I understand there are penalties for false statements

I agree to the responsibilities stated within the South Carolina Claimant Handbook and understand that failure to understand the handbook is not an excuse to prevent being found ineligible for benefits if I do not meet my responsibilities

[Back](#) [Continue](#) [I Do Not Wish To File](#)

The system will present the Apply for Benefits: Submit Claim screen where you must click Continue to file the claim application for UI and PUA together.



APPLY FOR BENEFITS: FACT FINDING



One or more of your answers has created potentially disqualifying issue(s) on your claim. Additional information must be obtained to determine your eligibility. Click on the link(s) below and provide the requested information. Failure to provide the requested information will delay the payment of your claim, and will result in a decision on your eligibility made only on the information provided on the previous screens.

Issue Type	Information Due By	Link to Additional Information
PUA Eligibility	04/29/2020	Provide Additional Information
Pension/Retirement	04/29/2020	Provide Additional Information

Warning: Please click on the link(s) above to provide additional information to ensure you receive your confirmation number and SCWOS username and password.

Fact Finding

You must complete the Dynamic Fact Finding (DFF) associated with the PUA Eligibility issue on the **Fact Finding** screen by clicking the **Provide Additional Information** link. The DFF is where the system gathers all of the information to determine if you are eligible for PUA so it is important that you complete it.

- Customer Menu
- Claimant Homepage
- Change Personal Info
- Change Security Pref
- Confirmation History
- Debit Card Website
- Determination History
- Appeal Information
- My Documents

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Program	Effective Date	View Claim History End Date	Maximum Benefit Amount	Weekly Benefit Amount	Earnings Allowance	Total Amount Paid	Status	Confirmation Number	View Initial Claim Summary	View Reactivate History	Remaining Balance Amount
UI	04/19/2020	04/17/2021					Pending		View		0.00
PUA	04/19/2020	12/26/2020					Pending		View		0.00
UI	03/15/2020	03/13/2021	0.00	0.00	0.00	0.00	Ineligible		View		0.00

Confirmation

After the PUA Eligibility DFF is completed, you will receive a confirmation number.

Your Claimant Homepage will display your PUA claim information.