



Beaufort SC Works Center **Walterboro Career Center** **TCL Hampton Campus – H Mungin Center**
 164 Castle Rock Road, Beaufort 1085 Thunderbolt Drive, Walterboro 54 Tech Circle, Varnville
 To register for adult education, computer courses, or work keys, please see Ms. Gloria Harvin at the Beaufort SC Works location.
 She is available Monday-Thursday 9:30am-4:00pm and Fridays 9:30am to 12:00pm.
 Call today to reserve a seat in any of our workshops or stop by any SC Works Center to take advantage of our free services.

June 2018

Monday	Tuesday	Wednesday	Thursday	Friday
				1. Basic Internet Skills 10:30 – 11:30 Interviewing Skills 2:00 – 3:00 pm
4. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	5. Résumé Writing Colleton 9 – 11 am	6. Résumé Writing Beaufort 10:00 – 11:30 am	7. Soft Skills Workshop 10 – 11am WIOA Orientation 10 am – 11am Veteran’s Job Club Starting at 11:45 am	8. Basic Internet Skills 10:30 – 11:30 Interviewing Skills 2:00 – 3:00 pm
11. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	12. Résumé Writing Colleton 9-11 am	13. Résumé Writing Beaufort 10 :00 – 11:30 am	14. Soft Skills Workshop 10 – 11am WIOA Orientation 10 am – 11am	15. Basic Internet Skills 10:30 – 11:30 Interviewing Skills 2:00 – 3:00 pm
18. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	19. Résumé Writing Colleton 9 -11 am	20. Résumé Writing Beaufort 10:00 – 11:30 am	21. Soft Skills Workshop 10 – 11am WIOA Orientation 10 am – 11am Veteran’s Job Club Starting at 11:45 am	22. Basic Internet Skills 10:30 – 11:30 Interviewing Skills 2:00 – 3:00 pm
25. SC Works Job Search Unrestricted Keyboard Practice Time Beaufort	26. Résumé Writing Colleton 9 -11 am	27. Résumé Writing Beaufort 10:00 – 11:30 am	28. Soft Skills Workshop 10 – 11am WIOA Orientation 10 am – 11am	29. Basic Internet Skills 10:30 – 11:30 Interviewing Skills 2:00 – 3:00 pm

All Workshops are not available at the Hampton County Center, Please call 843.524.3351