

SC Works Florence
1558 W. Evans St., Florence
(843) 519-1246

SC Works Hartsville
437 W. Carolina Ave. Hartsville
(843) 843-309-9817

SC Works Bennettsville
460 HWY 9 West Bennettsville
(843) 544-4071

SC Works Marion
1311 N. Main St., Marion
(843) 765-3123 –Option 2 ext. 1

Call today to reserve a seat in any of our workshops or stop by any SC Works Center to take advantage of our free services.

February 2018

Monday	Tuesday	Wednesday	Thursday	Friday
			<p>1 Computers for Beginners Marion 8:30- 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>Resume Writing 101 Florence 9 -10:00 a.m. Bennettsville 9 -10:00 a.m. Hartsville 11:00 a.m.</p> <p>Interview Skills Marion 9:30 - 10:30 a.m.</p> <p>SC Works Orientation Hartsville 9:30 a.m.</p> <p>Interview Prep Hartsville 1:30 p.m.</p> <p>Perfecting Your Pitch Hartsville 2:30 p.m.</p>	<p>2 Computers for Beginners Marion 8:30- 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>Resume Writing 101 Marion 9:30 - 10:30 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m.</p> <p>Professional Networking Florence 1:30 p.m.</p>
<p>5 Computers for Beginners Marion 8:30 - 9:30 a.m. Florence 9-10:00 a.m. Hartsville 9-10:00 a.m. Bennettsville 9-10:00 a.m.</p> <p>SC Works Orientation Marion 9:30 a.m.</p> <p>Resume Writing 101 Marion 11:00 a.m.</p> <p>Interview Prep Marion 1:30 p.m.</p> <p>Perfecting Your Pitch Marion 2:30 p.m.</p>	<p>6 Computers for Beginners Marion 8:30 - 9:30 a.m. Florence 9-10:00 a.m.</p> <p>Resume Writing 101 Bennettsville 9–10:00 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m. Dillion 2:00 p.m.</p> <p>Job Search Hartsville 11a.m. –12:00 p.m.</p>	<p>7 Computers for Beginners Marion 8:30 - 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>SC Works Orientation Bennettsville 9:30 a.m.</p> <p>Finding a Job Using SCWOS Florence 10 -10:30 a.m. Bennettsville 10-10:30 a.m.</p> <p>Resume Writing 101 Bennettsville 11:00 a.m. Hartsville 11:00 a.m.</p> <p>Professional Communication Bennettsville 1:30 p.m.</p> <p>Money MGMT Bennettsville 2:30 p.m.</p>	<p>8 Computers for Beginners Marion 8:30 - 9:30 a.m.</p> <p>Resume Writing 101 Florence 9 -10:00 a.m. Bennettsville 9 -10:00 a.m. Hartsville 11:00 a.m.</p> <p>Completing Background Wizard Marion 9:30 - 10:30a.m.</p> <p>SC Works Orientation Hartsville 9:30 a.m.</p> <p>Professional Communication Hartsville 1:30 p.m.</p> <p>Money MGMT Hartsville 2:30 p.m.</p>	<p>9 Computers for Beginners Marion 8:30 - 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>Resume Writing Marion 9:30 - 10:30 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m.</p> <p>Linked-IN &N Social MEDIA Florence 1:30 p.m.</p>
<p>12 Computers for Beginners Marion 8:30 - 9:30 a.m. Florence 9-10:00 a.m. Hartsville 9-10:00 a.m. Bennettsville 9-10:00 a.m.</p> <p>SC Works Orientation Marion 9:30 a.m.</p> <p>Resume Writing 101 Marion 11:00 a.m.</p> <p>Mock Interview Marion 1:30 p.m.</p> <p>Mock Interview II Marion 2:30 p.m.</p>	<p>13 Computers for Beginners Marion 8:30- 9:30 a.m. Florence 9-10:00 a.m. Hartsville 9:00 - 10:00 a.m.</p> <p>Resume Writing Bennettsville 9-10:00 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m. Dillion 2:00 p.m.</p> <p>Resume Writing 101 Florence 11:00 a.m.</p>	<p>14 Computers for Beginners Marion 8:30- 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>SC Works Orientation Bennettsville 9:30 a.m.</p> <p>Finding a Job Using SCWOS Florence 10 -10:30 a.m.</p> <p>Interviewing Skills Hartsville 9:00 -10:00 a.m.</p> <p>Resume Writing 101 Hartsville 11:00a.m. Bennettsville 11:00 a.m.</p> <p>Preparing for Success Bennettsville 1:30 p.m.</p> <p>Succeeding on the Job Bennettsville 2:30 p.m.</p>	<p>15 Computers for Beginners Marion 8:30- 9:30 a.m.</p> <p>Resume Writing 101 Florence 9 -10:00 a.m. Bennettsville 9-10:00 a.m. Hartsville 11:00 a.m.</p> <p>Interview Skills Marion 9:30 - 10:30 a.m.</p> <p>SC Works Orientation Hartsville 9:30 a.m.</p> <p>Preparing for Success Hartsville 1:30 p.m.</p> <p>Succeeding on the Job Hartsville 2:30 p.m.</p>	<p>16 Computers for Beginners Marion 8:30 - 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>Resume Writing Marion 9:30- 10:30 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m.</p> <p>Marketing Yourself Florence 1:30 p.m.</p>

<p>19</p> <p><i>Dr. Martin Luther King, Jr.</i></p> <p><i>State Holiday</i></p>	<p>20</p> <p>Computers for Beginners Marion 8:30 - 9:30 a.m. Florence 9-10:00 a.m.</p> <p>Resume Writing Bennettsville 9:00 - 10:00 a.m. Hartsville 11 a.m. – 12p.m.</p> <p>SC Works Orientation Florence 9:30 a.m. Dillion 2:30 p.m.</p> <p>Succeeding on the Job Florence 1:30 p.m.</p>	<p>21</p> <p>Computers for Beginners Marion 8:30 - 9:30 a.m. Bennettsville 9-10:00 a.m. Hartsville 11:00 a.m.</p> <p>Job Search Hartsville 9:00 -10:00 a.m.</p> <p>SC Works Orientation Bennettsville 9:30 a.m.</p> <p>Finding a Job Using SCWOS Florence 10 -10:30 a.m. Bennettsville 10 -10:30 a.m.</p> <p>Resume Writing 101 Hartsville 11:00 a.m. Bennettsville 11:00 a.m.</p> <p>Reaching Employment Goals Bennettsville 1:30 p.m.</p> <p>Overcoming Barriers Bennettsville 2:30 p.m.</p>	<p>22</p> <p>Computers for Beginners Marion 8:30- 9:30 a.m.</p> <p>Resume Writing 101 Florence 9 -10:00 a.m. Bennettsville 9- 10:00 a.m. Hartsville 11:00 a.m.</p> <p>Completing Background Wizard Marion 9:30 - 10:30 a.m.</p> <p>SC Works Orientation Hartsville 9:30 a.m.</p> <p>Reaching Employment Goals Hartsville 1:30 p.m.</p> <p>Overcoming Barriers Hartsville 2:30 p.m.</p>	<p>23</p> <p>Computers for Beginners Marion 8:30 - 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>Completing Background Wizard Marion 9:30- 10:30 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m.</p> <p>Online Applications Florence 1:30 p.m.</p>
<p>26</p> <p>Computers for Beginners Marion 8:30- 9:30 a.m. Bennettsville 9-10:00 a.m. Florence 9-10:00 a.m. Hartsville 9 - 10:00 a.m.</p> <p>SC Works Orientation Marion 9:30 a.m.</p> <p>Resume Writing 101 Marion 11:00 a.m.</p> <p>Communication Marion 1:30 p.m.</p> <p>Money MGMT Marion 2:30 p.m.</p>	<p>27</p> <p>Computers for Beginners Marion 8:30- 9:30 a.m. Florence 9-10:00 a.m. Bennettsville 9-10:00 a.m.</p> <p>How to Navigate SCWOS Hartsville 9:00 -10:00 a.m.</p> <p>SC Works Orientation Florence 9:30 a.m. Dillion 2:30 p.m.</p> <p>Resume Writing 101 Florence 11:00 a.m.</p>	<p>28</p> <p>Computers for Beginners Marion 8:30 - 9:30 a.m. Bennettsville 9-10:00 a.m.</p> <p>Finding a Job Using SCWOS Bennettsville 10-10:30 a.m.</p> <p>SC Works Orientation Bennettsville 9:30 a.m.</p> <p>Resume Writing 101 Bennettsville 11 a.m.</p> <p>Self-Reflection Bennettsville 1:30 p.m.</p> <p>Understanding Labor Market Bennettsville 2:30 p.m.</p> <p>How to Navigate SCWOS Hartsville 9:00 -10:00 a.m.</p>		