

**Charleston Center**  
 1930 Hanahan Rd., North Charleston  
 (843)574-1800

**Dorchester Center**  
 1325-A Boone Hill Road, Summerville  
 (843) 821-0695

Call today to reserve a seat in any of our workshops or stop by any SC Works Center to take advantage of our free services.

### December 2017

Monday	Tuesday	Wednesday	Thursday	Friday
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4	5	6 <b>Job Search and Resume Writing</b> Charleston   9:00-11:00 a.m.	7 <b>Interviewing Skills and Work Place Etiquette</b> Charleston   2:00-4:00 p.m.  <b>Interviewing Skills and Work Place Etiquette</b> Summerville   9:00-11:00 a.m.	8
11	12	13 <b>Barriers to Employment/Applications</b> Charleston   2:00-4:00 p.m.  <b>Barriers to Employment/Applications</b> Summerville   9:00-11:00 a.m.	14 <b>Job Search and Resume Writing</b> Charleston   2:00-4:00 p.m.  <b>Job Search and Resume Writing</b> Summerville   9:00-11:00 a.m.	15
18	19	20 <b>Interviewing Skills and Work Place Etiquette</b> Charleston   2:00-4:00 p.m.	21 <b>Barriers to Employment/Applications</b> Charleston   9:00-11:00 a.m.	22
25	26	27 <b>Job Search and Resume Writing</b> Charleston   9:00-11:00 a.m.	28	29