

Free Job Seeker Workshops for May 2018

(All workshops will be conducted in Suite E-1)

DATE/ TIME	TOPIC	OTHER INFORMATION
May 8 (9:00 am – 11:00 am)	Resume Construction	In this workshop you will learn what things you need to include on your resume and what things you need to leave off. The information provided will hopefully improve your chances of getting interviews.
May 16 (9:00am – 11:00am)	Learn How to Interview	Come and learn some of the Do's and Don'ts of interviewing and some challenging questions that are asked on interviews and how to handle them.
May 24 (9:00 am – 11:00 am)	Networking	Networking is considered to be the MOST effective way to find a job. In this class you will learn about the basics of networking and how it can be the best tool in your job search tool box.
May 30 (9:00 am – 11:00 am)	Basic Computer Class	Come learn some of the basics of using a computer: -Navigating the mouse -Creating User Names and Passwords -Using the Internet -How to create and/or use email

*There is an "[*Introduction to Computers*](#)" tutorial EVERY MORNING from 8:40 am – 9:00 am for anyone who has never used a computer.

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SC WORKS
MCALISTER SQUARE