



Misty Hutton - 54

“Many times, when a customer walks into our bank, it means they need help. Listening to their questions, asking them questions to make sure I understand, and then finding the right solutions for them is what I love most about my job. Banking online is great for quick answers and simple processes, but in-person customer service is still important. A positive face-to-face experience shows that we genuinely care about meeting our customers' needs, fixing issues, walking them through multi-step processes, and educating them about products or services that could help them reach their goals. This job also requires me to follow detailed procedures, regularly check for accuracy, and maintain consistent electronic records of all transactions. If you are organized and like interacting with and helping others, this may be the job for you!”

Occupation:

Relationship
Banker

Salary:

\$54,187

Education:

High School Diploma
or Equivalent

Job Description:

New Accounts Clerks interview persons desiring to open accounts in financial institutions. Explain account services available to prospective customers and assist them in preparing applications.*



Job Description:

SOC Code: 43-4141

Top Job Skills:

- Customer service
- Cash handling
- Risk management
- Client relationship building
- Regulatory compliance

General Work Activities:

- Mental Processes
 - Compile data or documentation
 - Schedule appointments
- Interacting With Others
 - Execute sales or other financial transactions
 - Collect deposits, payments or fees
 - Explain regulations, policies, or procedures
 - Discuss goods or services information with customers or patrons
 - Respond to customer problems or complaints
 - Distribute materials to employees or customers
- Information Input
 - Obtain personal or financial information about customers or applicants
 - Interview employees, customers, or others to collect information
- Work Output
 - Enter information into databases or software programs

Source: SC Works Online Services (SCWOS)

LEARN MORE WITH SCWOS:

SC Works Online Services (SCWOS) is the state's largest job database and provides all of South Carolina's job postings from all major sites, including Monster and Career Builder, in one resource. SCWOS has thousands of positions listed by employers all over the state. To access SCWOS, visit jobs.scworks.org.

Find in-depth breakdowns of occupational statistics such as necessary job certifications, job skills and abilities, current job openings, overview of general work activities, and more by visiting [O*NET.org](https://www.o*net.org).

JOB STATISTICS:



Typical Wage Range

\$39,070 - \$53,540



Projected Growth

21/yr Job Openings



Employed In-State

220



Required Education

High School Diploma
or Equivalent



Work Experience

Typically
Requires None



On-the-Job Training

Moderate-Term
On-the-job Training

***Source:** Occupational Employment and Wage Statistics (OEWS) and the U.S. Bureau of Labor Statistics.

EXAMPLES OF WORKFORCE AREAS WITH JOB OPENINGS:

Source: SC Works Online Services. Ask an SC Works representative for more information about postings in your area.

- Trident
- Midlands
- Greenville
- Waccamaw
- Upstate
- Catawba

EXAMPLES OF EMPLOYERS WITH JOB OPENINGS:

Source: SC Works Online Services. Ask an SC Works representative for more information about postings in your area.

- Regions Financial Corporation
- Wells Fargo
- Truist Bank
- Huntington Bancshares, Inc.
- First Citizens Bank
- Bank of America Corporation

RELATED OCCUPATIONS:

- Brokerage Clerks
- Credit Authorizers, Checkers, and Clerks
- Customer Service Representatives
- Securities, Commodities, and Financial Services Sales Agents
- Loan Interviewers and Clerks

NOTE: All data based on state averages. Information may vary depending on region, experience, and specific employment situation. **Last Updated:** 2025.